



DEPARTMENT OF PROCUREMENT

July 2, 2026

RFP Number: 4291.5
Due Date: July 31, 2026
Due Time: 2:00PM EST

To: Prospective Offerors:

The purpose of this Request for Proposal (RFP) is to solicit qualified organizations to provide interpreting and cueing services to MCPS students, employees/applicants, and community members to include parents who are deaf or hard of hearing. Interpretation and cued language transliteration services may be provided to an individual or group depending on client need or setting.

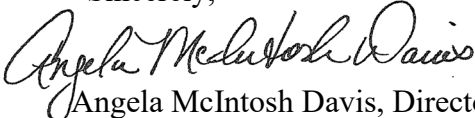
A virtual pre-proposal conference will be held on July 20, 2026 at 1: 00p.m. EST via Teams. Information to access the conference is contained in the RFP, Section 17.0. Questions regarding the RFP must be submitted by 4:00 p.m., on July 9, 2026.

Please respond according to the instructions provided in the attached. Proposals must be received on or before July 31, 2026, at 2:00pm EST. Proposals received after this date and time will not be considered. Proposals shall be delivered in a sealed envelope with the RFP number, opening date and opening time indicated in the lower left corner of the envelope. Proposals shall be delivered to MCPS Department of Procurement, 45 West Gude Drive, Suite 3100, Rockville, Maryland 20850.

The offeror must submit one (1) original, one (1) redacted copy, one (1) electronic version on flash drive and one (1) separate copy of the proposal. The proposal must be signed by an official having authority to contract with MCPS. The firm and official's name shall be used. This solicitation does not commit MCPS to pay any costs incurred in the submission of proposals or guarantee that an award will be made.

In the event of emergency closing of the MCPS Board of Education offices, this RFP will be accepted at the same time on the next regular working day.

Sincerely,


Angela McIntosh Davis, Director
Department of Procurement

AMD: na
Enclosure